

Coahoma Early College High School
3240 Friars Point Road
Clarksdale, MS 38614

CECHS RETURN TO SCHOOL 2020-2021 Plan

CDC Guidelines and MDE

- CDC recommends that students, faculty, and staff use face coverings, hand sanitizer, washing of hands for at least 20 seconds, and observe social distance of at least 6 feet when possible.
- CECHS will follow these recommendations provided CDC through the Mississippi Department of Education (MDE).
- MDE has adjusted the school attendance time from 5.5 hours to 4 hours for average daily attendance (ADA). Schools have the flexibility needed to provide safety for students and faculty as well as the means to continue effectively educating students.

CECHS will implement a Hybrid Schedule and Remote learning option for students.

■ **Hybrid Option**

- Students will return to CECHS with face-to-face instruction and online instruction.
- Each grade level will report to school 2 days a week
- Online Instruction – Monday
- 9th & 10th Grade – Tuesday & Wednesday
- 11th & 12th Grade – Thursday & Friday
- Teachers will report to school each day of the week.

■ **Remote learning Option**

- Students will receive online instruction and meet the same school guidelines and expectations as students who are meet for face-to-face instruction.
- Parents and students are responsible for ensuring that students are completing and submitting assignments on time.
- **ALL** students will receive a laptop and parents must sign the technology agreement to receive the computer device and any other hardware associated with remote learning.
- **ALL** students will meet the average daily attendance requirements and early college expectations for attendance.

What does this look like?

- Monday starts instruction for the week and lessons are introduced and review takes place from the previous week.
- The remainder of the week is taught through face-to-face instruction.
- Teachers will teach grade levels while other teachers are teaching online lessons and implementing early college curriculum
- Students will submit assignments using online resources such as Google Classrooms and participate in online discussions.
- All assessments for hybrid students will take place face-to-face. Assessments for remote learning will be monitored and proctored with online assessments software.
- Parents will be contacted via email and phone calls of students' progress and performance in high school classes only. Early college students may view grades and

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progress of college courses using his or her MY CCC account information. Only early college students may contact college instructors regarding assignments and classes.

OPERATIONS - Building Operations

- Students will enter the east entrance near the tennis courts in building 2.
- Students will be asked the following questions:
 1. Have you come into close contact (within 6 feet) with someone who has COVID – 19 diagnosis in the past 14 days?
 2. Do you have any of the following: fever or chills, cough, shortness of breath or difficulty breathing, body aches, headache, new loss of taste or smell, sore throat?
 3. Have you traveled to affected geographic areas as defined by CDC or Mississippi State Department of Health within the last 14 days
- Students will be screened using infrared thermometers checking for fever, given disposable masks **daily**, and automatic hand sanitizer will be available for all students.
- Students will proceed to pick up a breakfast bag and proceed to designated classroom following students' schedules.
- These commonly used areas will be sanitized with disinfectant after each group of students has come through by custodian staff.
- Custodian staff will spray disinfectant and allow it to dry and wipe any other surfaces that are high-frequency touch areas.
- Classrooms will be equipped with extra disposable masks, hand sanitizer, and disinfectant (to be used by the teacher only).
- Teachers will move from classroom to classroom instead of students moving.
- Students will be permitted to use the restrooms that contain liquid soap and paper towels.
- **Only 2 students will be allowed to use the restroom at any given time.**
- **After leaving the restroom, students will receive hand sanitizer before reentering the classroom.**
- Restrooms will be cleaned by custodian staff twice daily.
- Supplies will be checked to ensure that resources are available for student use.
- Water fountains and other high-frequency touch areas will also be cleaned twice daily or as needed. Students will use water bottles to retrieve water and to stay hydrated.
- Parents and no other people will be allowed to enter classrooms or building without checking in through the main office and receiving a visitor's pass.
- **NOTE: ALL faculty and staff will use a clear scanner for temperature check and sign in daily in the building 1.**

OPERATIONS - Transportation Operations

- **Bus routes** for 9th – 12th grade will take place Tuesday – Friday unless a CECHS student must appear for a face-to-face college class for instruction such as a lab or another course.
- Bus routes include Friars Point, Coahoma, Lula, Jonestown, Clarksdale, and Marks. Only 11-12 students will be transported per route. Double routes will be run depending on the number of students that need to be transported on designated days.
- Each bus will be sanitized with disinfectant between routes. Foggers or sprayers may be used to sanitize the buses quickly without leaving a residue.
- Routes include:

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- 9th & 10th Graders will need 1 route except for Clarksdale. Clarksdale will need a double route on Tuesday and Thursday to meet CDC guidelines for safety.
- 11th & 12th Graders will need double routes for the following – Friars Point, Jonestown, and Clarksdale. Coahoma/Lula and Marks will require 1 route on Wednesday and Friday
- A list of students that ride each bus will be available to bus drivers and other personnel. This will allow the school to keep accurate records of students and their attendance.
- Each bus driver will take the temperature of each student using an infrared thermometer and record any student who has a temperature higher than 100 degrees on a CECHS student temperature record sheet.
- This will be done before each student boards the bus.

OPERATIONS - Transportation Protocols

- If a student has an elevated temperature of 100 degrees or greater, the student will not be permitted to enter the bus.
- In this case, the bus driver will contact the school principal. Parents will be notified by the school of the students' high temperature.
- Records of sanitizing efforts will be recorded.

OPERATIONS - Food Service

- Protective barriers will be placed in the cafeteria to prevent the spread of COVID-19 such as sneeze shields and masks.
- Breakfast for all students will be a Grab-N-Go. A table will be present with bags containing food for students to pick up. The meal will follow MS nutrition guidelines for healthy meals for students.
- Food Service will be provided to all students with disposable silverware and dinnerware.
- Students will eat in the cafeteria on a rotational schedule. No more than 3 classes sitting 6 feet apart will be allowed in the cafeteria at any given time.
- There will be floor decals to indicate the observance of 6 feet of distance between students. As an alternative, some classes will receive lunch in their classrooms to avoid unnecessary contact with other students.
- The cafeteria will be cleaned by the cafeteria staff and inspected by administrators.

CONTINGENCY PLAN - FACULTY & STAFF

- If a faculty/staff member exhibits symptoms of COVID-19, the faculty/staff member will immediately depart the campus to seek medical attention.
- The member will be advised to see a doctor and be tested.
- The member will have to be quarantined for at least 14 days receiving positive results. Upon returning to work, the member of the faculty/staff would need to present a clearance form from a doctor.

CONTINGENCY PLAN – STUDENT

- If a student exhibits symptoms of COVID-19, the student will be immediately removed from the classroom and placed in the designated isolation room located in building 2 at the south end of the hallway. This room is close to an exit and is accessible for student pick-up if necessary.

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- The parent will be contacted by office personnel and asked to pick up the student from the isolation room. Office personnel/principal will contact the CCC nurse on duty and the local MSDH.
- The classroom or area where the potential sick student resided will be thoroughly cleaned and sanitized with disinfectant.
- The school will assist in gathering information of possible close contact of the sick student.
- Parents of students in the same class of sick student will be notified of the incident. Parents will receive a phone call (AIMS call) and letter from the principal.
- The school will encourage parents to monitor their child for symptoms related to COVID-19 and to seek medical attention if symptoms.

OUTBREAK

- In the event of an outbreak (> 3 cases within any group, e.g., class, team) – all group members should be quarantined for 14 days
- Closure of School Buildings with permission of Superintendent
- Evidence of uncontrolled spread in the school is a good indicator that building closure might be prudent
- Triggers might include
 - Multiple simultaneous outbreaks or affected groups (i.e., > 3 separate groups impacted)
 - Pre-set of 10 % of students or staff (exceeding normal school absences)
 - Difficulty conducting education work due to student or staff absences
 - Re-opening – minimum 14 days appropriate
 - During the 14 quarantined days, online instruction will continue for ALL students.
 - Using the Learning Management System (LMS) platform, teachers will have prepared online lessons as alternative face-to-face contact.
 - All parents will be notified of school closure through phone call, social media, and a letter from the school.

Dr. Valmadge Towner, Superintendent

Date

Rena Butler, CECHS Board President

Date